

Meeting:	Member Development Panel
Date:	17 th April 2007
Subject:	Member Development Programme 2007
Key Decision:	No
Responsible Officer:	Paul Najsarek, Director, People, Policy and Performance
Portfolio Holder:	Cllr Jean Lammiman, Chair, Member Development Panel Cllr David Ashton, Deputy Leader and Portfolio Holder, Business Development
Exempt:	No
Enclosures:	List all documents attached, which include information relevant to the report

SECTION 1 – SUMMARY AND RECOMMENDATIONS

This report sets out the proposals for the member development programme for 2007 for elected members.

RECOMMENDATIONS:

The Panel is requested to:
Approve the member development programme for 2007

REASON: The programme is designed to meet the learning and development needs of elected members in light of CPA and JAR feedback, as part of the improvement plan and performance improvement.

SECTION 2 - REPORT

There is a need to provide continued support for elected members in order to meet council priorities in the delivery of excellent services for local people. Following the May 2006 elections the following activity has taken place:

- May 2006 a full member induction was conducted
- May 2006 statutory training for members begins
- September 2006 Member development strategy and programme 2006 – 2010 approved
- November 2006 Comprehensive Performance Assessment identifies the need to develop leadership capacity at member level
- February 2007 first Action Learning Event held for members “How can you reassure people and reduce the fear of crime”

The Council is committed to achieving the following corporate priorities as per the Corporate Plan 2006-09. The 2007 programme is integral to meeting these priorities:

- Making Harrow safe, sound and supportive
- Getting Harrow Moving
- Protecting our precious environment
- Tackling waste & giving real value for money
- Empowering Harrow youth
- Giving more choice in sport, leisure & amenities

A structured approach to member development is a key component in the CPA and in achieving the corporate plan. In order to maximise the effectiveness of member's time it is recommended that member development and briefing events are co-ordinated by the learning and development team. Therefore the 2007 member development programme is structured as follows:

- Mandatory Training sessions to provide members with training around statutory activity and scheduled as required
- Quarterly Briefings to update members on topical issues and activities across the council, the borough and local government
- Action Learning Events scheduled every three months to cover key development needs related to performance, service planning and service delivery (pilot completed February 2007)

2007 Member Development Programme

The 2007 topics are proposed as follows, and approval is sought from the member development panel:

- Mandatory training
 - 30th May Code of Conduct, Committee Room 1&2, 7pm to 9pm
 - 25th June Code of Conduct, Committee Room 1&2, 7pm to 9pm
 - 28th June Disciplinary & Grievance, Committee Room 1&2, 7pm to 9pm
 - 11th July Planning – Telephone Masts, Committee Room 6, 7pm to 9pm
 - 23rd July Planning – Design & Access Statement, Committee Room 1&2, 7pm to 9pm
 - 26th July Licensing, Committee Room 1&2, 7pm to 9pm
 - 31st July Gambling, Committee Room 1&2, 7pm to 9pm

- Quarterly briefing events
 - 19th March, Committee Room 1&2, 6.30pm to 8.30pm, Local Government White Paper
 - 19th June, Committee Room 1&2, 6.30pm to 8.30pm, Property review, economic development strategy and town centre regeneration
 - 11th September, Committee Room 1&2, 6.30pm to 8.30pm, Equality and Diversity
 - 4th December, Committee Room 1&2, 6.30pm to 8.30pm, Children's Act 2004, and 1989 and the reform agenda

- Action learning events
 - Event 1
6 February 2007
So you think you are a good councillor, so how will you reassure people and reduce the fear of crime?

 - Event 2
May/June 2007
Harrow Council Improvement Plan

 - Event 3
October 2007
Community Leadership and delivering services

SECTION 3 - STATUTORY OFFICER CLEARANCE

Chief Finance Officer	<input checked="" type="checkbox"/>	Name: Barry Evans Date: 04/04/07
Monitoring Officer	<input checked="" type="checkbox"/>	Name: Hugh Peart Date: 05/04/07

SECTION 4 - CONTACT DETAILS AND BACKGROUND PAPERS

Contact: Lindsey Kelham, Service Manager Learning and Development, 020 8424 1130

Background Papers:

February 2007 Action Learning Event pilot invite attached

IF APPROPRIATE, does the report include the following considerations?

1.	Consultation	YES
2.	Corporate Priorities	YES
3.	Manifesto Pledge Reference Number	No

So you...

think you are a good councillor?
think you can tackle these issues?
think you can work in partnership?

You are invited to attend the first in a series of interactive member development events in 2007. These facilitated, interactive events will tackle a number of topical, member led issues and will include some of the following activities:

- Open challenge
- Action learning
- Case studies
- Question and answer sessions

You are invited to attend the first event on Tuesday 6th February from 7-9pm in Committee Rooms 1 & 2, Harrow Civic Centre that will focus on answering the following question:

- **How will you reassure people and help reduce the fear of crime?**

To confirm your availability please email Lindsey Kelham, Service Manager, Learning and Development at Lindsey.Kelham@harrow.gov.uk or telephone 020 8424 1130

You will be working with Harrow Council officers, partners and other elected members and you will be getting involved in creating action plans, presenting your case and challenging the thinking. Future events in 2007 will focus on getting answers to questions such as:

- **How will you increase your voter turn out?**
- **How will you engage with young people in employment?**
- **How will you work effectively in partnership with others?**
- **How will you go about tackling recycling complaints?**
- **How will you support and interest people in becoming a councillor?**